

# PROSPECTUS

**2016 – 17**

**ACADEMIC YEAR**

**Pre KG To IV**

## **CHRIST THE KING INTERNATIONAL SCHOOL**

**(CBSE SYLLABUS)**

**“Be the master Piece”**

**Call : 88700 62211**



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# PROSPECTUS

## 01. ABOUT CHRIST THE KING INTERNATIONAL SCHOOL : FROM THE FOUNDERS' DESK

Rameswaram, a strategically and socially important fishing hamlet is indeed an enchanting island in the deep waters of Indian ocean and Bay of Bengal. The geographical location of our island limits our living standards and accessibility to the main stream of life, especially in the fields of education and health. Every parent needs a helping hand and at CIS we help children grow in all walks of life equipping them as global citizens. Christ the King International School is committed in the total development of the young generation of Rameswaram. We aim to bring the latest technology and trends in the field of academic excellence within the reach of the precious children of Rameswaram. In one word CIS is the only answer for the search of excellence in the field of school level education for the People of Rameswaram. Choosing CIS proves that you have chosen right & you have chosen wise. Sky is our limit. Join CIS to touch the skies and shine like stars.

## **02. LOCATION :**

The CIS is located near the N.H. 49, New Life Campus, Meiyampuli, Rameswaram in a spacious building with all the international facilities.

## **03. CAMPUS :**

The school is located on a spacious campus having a lot of greenery and provision for various indoor and outdoor games. The school building is well furnished and well equipped to meet the academic and personal needs of children. It also has spacious classrooms, subject rooms, activity rooms, library, science laboratories, computer laboratories and language laboratories.

## **04. PREAMBLE OF CIS :**

- Excellence in education and character.
- Master minds in all life skills.
- Global citizens in the new era.
- A good start in the life's long road.
- Unwavering faith in God.
- Great citizens for a better India.

EXCELLENCE IN EDUCATION

# PROSPECTUS

## 05. CIS 'AM' Values :

- I am happy
- I am loving
- I am honest
- I am polite
- I am clean
- I am forgiving
- I am healthy
- I am Hardworking
- I am obedient
- I am thankful

## CHRIST THE KING INTERNATIONAL SCHOOL

## 06. GOLDEN RULES OF CIS :

- We never scream.
- We always walk and never run.
- We are always polite, never be rude.
- We are honest always and we speak the truth.
- We never touch others property.
- We value and respect each other.
- We listen to our teachers and learn when they teach.
- We only speak English at school.
- We read and learn our everyday lessons at home.
- We are responsible students and we know we have to take care of ourselves.
- We are disciplined and systematic always.
- We always do our best.

## 07. AIMS:

THE MAIN AIM of this school is to help each student to develop into global citizens and good human beings in the nature of God.

- An all-round personality.
- A strong foundation in education
- A sense of responsibility.

CIS is dedicated to the development of a wholesome foundation for a generation.

- To nurture the latent talent of scholars
- CIS firmly believes in the search for excellence
- To help the child to become self-confident, committed & diligent.
- CIS believes that freedom of spirit & zeal for discovery are as important as the need for discipline & a sense of duty.
- We aim to develop the mind spirit and soul of the child in holistic way.

To that end, the school insists on a parallel and equal parental effort in the development of the child's character and skill through Home Study under parental supervision.

The directors of the school symbolize faith, love, hope and excellence. The school is founded for the pursuit of excellent education in the competitive and fast moving world. "Education is empowerment" and it is now decided to impart the best education in English medium with an emphasis on moral values and character.

# PROSPECTUS

**OUR MOTTO :** Be the Master Piece

## **OUR VISION :**

We are committed to achieve holistic development in each student by providing them quality education liberating them from all ignorance, instilling in the excellence in all areas and thereby making them the best citizens before men and God.

## **08. OBJECTIVES :**

- To develop qualities of body, mind and character which will enable the young boys or girls of today to become good and useful citizens of tomorrow and excel in all walks of life.
- Providing access to high quality education
- Setting and maintaining standards of elegance and excellence in child education.
- To bring public School Education within the reach of common man's children.

## **09. HIGHLIGHTS :**

No donations, No building fund.

## **10. SALIENT FEATURES :**

- Enabling children to speak fluent English.
- Board : central board of Secondary Education.
- To unfold the creative aspect of the child through literary & cultural activities.
- Well equipped airy classroom & library.
- Full time child psychologist & psychologically designed personality enhancement Programmes.
- Activity based teaching-learning with a moderate teacher student ratio.
- Ultra modern teaching aids including computers, multimedia, educational toys, audio-visual aids.
- Spacious garden & ample provision for co-curricular activities. Emphasis on mental & physical health.

## **11. OUR SPECIAL FEATURES :**

- We are committed to achieve holistic development of each student by providing them quality education liberating them from all ignorance, instilling in them excellence in all areas making them the best citizens before God and men.
- Literary activities are one of the ways of total development we have literary activities including spell champ, master reader, mega mind, master calculator, hindi vidwan, fairy tale king, elocution, essay writing, story writing, reading with expression, public speaking etc.
- We organize educational tours to historical, geographical and scientific important Places.

# PROSPECTUS

## 12. KEY FEATURES :

- International faculty
- Oxford curriculum
- Qualified and trained teachers
- Scientifically designed learning system
- Latest teaching aid
- Holistic assessment
- Pearson *edunite* smart class technology
- Spacious class rooms
- Hygienic and safe environment
- Transport facility available

## CHRIST THE KING INTERNATIONAL SCHOOL

## 13. LIBRARY :

Library is the soul of the institution and the place of inspiration and books are the source of knowledge. Our school library has good books in various subjects to cater to the needs of staff and students. It is functioning in an effective way for academic excellence.

## 14. MULTIMEDIA METHODOLOGY:

We keep pace with the latest developments and recent advancements in Technology. To avail various modern techniques of learning, we use multimedia: theatre, latest SMART CLASS technology and computer Lab facilities. We also enhance the phonetic skills of the kids in English language and create multi skilled personalities.

## 15. CHILDREN'S PARK :

We have a children's park consisting of a climber, an elephant slide, an Arch, Swings and a merry-go-around. It makes their school going easy and enjoyable, it recreates rejoices and refreshes the budding children's mind.

## 16. PHYSICAL EDUCATION :

The school truly believes in the concept of healthy mind in healthy body-brawn with brains. During the P.T period they have the access to various games both indoor and outdoor, for which playgrounds are available.

## 17. BALL HOUSE AND DOLL HOUSE:

The creativity and imagination of kinder garten students is enhanced through thousands of colourful balls, hundreds of dolls of all kinds, Geo-tracks, Go train, Building blocks, puzzles, jig-saw and so on.

## 18. ELECTIVES :

Students are expected to select their own area of interest and become efficient in the zones viz, Karate, Chess, Music and Dance studio, Abacus, Mental Maths, Painting, Art and crafts General Knowledge, reading with expression, spoken English, Oratory in English, Tongue twisters, Dramatic passage Recitation etc..

Only on selected Saturdays.

Extra curricular activities are extra chargeable.

## 19. TRANSPORT:

We provide good Transport Facilities.

## 20. SYSTEM OF EDUCATION, CURRICULUM AND MEDIUM OF INSTRUCTION:

The school follows the syllabus of the Central Board of Secondary Education, Delhi. OXFORD curriculum is implemented to bring out the best in each student. The medium of instruction and communication in the premises is English. Proper care is taken in the teaching of English at different levels. However there is emphasis on achieving a better standard in Hindi and Tamil as well. Hindi is compulsory from standards I to IVth

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## 21. CO-CURRICULAR ACTIVITIES :

Apart from the prescribed curricular subjects the children take part in the co-curricular activities which promotes an all round development of the child. The co-curricular activities include music, dance, Celebrations of Science and Social Science festivals, various track and field activities.

- Spacious play ground
- Karate
- Skating
- Hand writing
- Dance and Music studio
- Drawing
- Value added Education
- Spoken English
- Linguistic Skills in Hindi
- General knowledge

## 22. ACADEMICS & EVALUATION:

" Education is not preparation for life but life itself"

Keeping the above quote in mind, our curriculum is carefully planned to meet the needs of all the students. Most of all, the curriculum challenges children to apply their theoretical knowledge to create new concrete knowledge. We give glory to God for our strong academic arena.

### Nursery

English  
Tamil  
Mathematics  
Poem recitation  
Activity  
Drill  
EVS  
Play corner

Value Added Education  
Reading Lab  
Physical Education  
Smart Class

### I-IV

English  
Hindi  
Tamil  
Mathematics  
Science  
Social Science  
Computer Education  
General Knowledge

The school session commences in June and finishes in April.

## 23. EXAMINATION PATTERN :

It is completely based on CCE-Pattern.

CHRIST THE KING  
INTERNATIONAL SCHOOL

EXCELLENCE IN EDUCATION

# PROSPECTUS

## FORMATIVE & SUMMATIVE ASSESSMENTS 2016 – 2017 PLAN

TERM	MONTH	ASSESSMENT TECHNIQUES
Semester I	July	Formative Assessment I – Pen paper test, Group / Individual Activities , Assignments, Projects, Quiz, Skill Assessments.
	August	Formative Assessment II – Pen paper test, Group / Individual Activities , Assignments, Projects, Quiz, Skill Assessments.
	September	Summative Assessment 1 – Pen paper test
Semester II	December	Formative Assessment III – Pen paper test, Group / Individual Activities , Assignments, Projects, Quiz, Skill Assessments.
	February	Formative Assessment IV – Pen paper test, Group / Individual Activities , Assignments, Projects, Quiz, Skill Assessments.
	March	Summative Assessment II – Pen paper test



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## 24. PROMOTION :

Students with insufficient attendance i.e. 75% attendance or prolonged absence will not be allowed to write Summative Assessment II - pen/paper test.

Promotion to higher class is given to the students who obtain marks/grade as follow:

Class I to IV : Continuous and comprehensive Evaluation as per CBSE norms.

## 25. PROFICIENCY AWARDS:

Scholar certificates are awarded every year to meritorious students who secure the highest percentage in each class in the final exam. Merit and participation certificates are issued to students throughout a year for various activities and sports, competition and assembly activities at different levels.

## 26. GRADUATION CEREMONY :

At the end of each academic year eligible students are graduated to the next standard in a colourful ceremony with due procedures including promotion certificates.

## 27. TALENT SEARCH PROGRAMMES : TALENZIA

The school provides facilities for a number of talent search programmes besides the academic curriculum. These activities are meant to develop communication abilities and perceptual skills apart from proper utilization of leisure. It also gives to the students an experience of fellowship and mutual aid which are essential ingredients of a well-balanced personality. Student participation in most of these activities is compulsory.

## 28. SPECIAL DAYS :

Dedicated to special occasions special assemblies are organized throughout at the year to celebrate or observe special days, like Father's day in June, career day in July, Independence day in August, Teachers day in September, Students Day in October, Children's Day in November, Republic day in January, Grand parents day in February, Mother's day in March and Annual day in April.

K.G. parents are requested to attend special days like colours day in July, fruits day in September, vegetables day in November, Alphabets day in January and Numbers day in March.

## 29. ADMISSION PROCEDURE :

The admission in all the classes is on merit and first come first served basis. Students will be considered for admission to school only after their registration procedure.

Upon registration Prospectus and admission form may be obtained from the school office on payment of the prescribed amount.

(Which is neither refundable nor transferable. Registration fees is not refundable either)

## 30. ENCLOSURES :

The following enclosures should compulsorily to be attached with the application form:

- Birth certificate
- Transfer certificate from the school attended previously
- 8 latest passport coloured photographs

## 31. AGE FOR ADMISSION:

Pupil seeking admission in Pre-Kg should be in the age group of 2 years 6 months as on 1st June of the Academic year. Pre. K.G toddlers are requested to bring an additional set of dress and a piece of towel on the school opening day in case the uniform gets soiled.

Diaper care on requirement would be provided and deducted from the caution deposit.

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## 32. WITHDRAWAL & TRANSFER CERTIFICATE:

A student is enrolled in the school for at least one academic year. In case of withdrawal, the parent/guardian is advised to intimate the decision of withdrawal of his/her ward to the school in writing one month in advance.

In the absence of prior notice the scholars will have to pay a month's fee & other relevant fees.

Transfer certificate will be issued after clearing all dues and accounts on payment of Rs. 500/ as fee for transfer certificate (Rs. 100/- for a duplicate)

## 33. REMOVAL FROM THE SCHOOL:

A student can be expelled from the school if he/she is found to be a bad conduct, disciplinary action and repeated detention in the same class.

## 34. SCHOOL FEES

Fee will be accepted in cash which should be paid monthly for 11 months from June to April.

The school fees have to be paid before the 5th of each month. Late fees would be imposed with a fine of Rs. 10/- per day for every consecutive days after the last date of the 5th of every month.

All fee receipts should be produced for verification demanded.

Except for caution money, fee once paid will not be refundable. Caution money will be deemed to have been forfeited if not claimed within six months.

The scholars will have to pay 11 months conveyance fee apart from tuition fee. There will be no relaxation in conveyance fee if student is absent from school for a month or so. Annual day fees (Rs 500) would be collected after the summative Assessment II.

The conveyance fee will be charged for the full month even if the conveyance facility is availed by a scholar for part of the month.

## 35. SCHOOL UNIFORMS :

School uniform is compulsory for all classes which can be solely purchased from the school authorities only and can be stitched anywhere.

As per proposal in parent teachers meeting the uniform will be changed according to the seasonable variation. Uniform pattern will be given at the beginning of the seasons. Shoes should be provided by the parent, upon the request of the parents it can be provided on payment.

**PRE-KG,  
LKG,  
UKG  
(BOYS)**

Red & Black Welch Suspenders Trousers material – 1 set

Blue Welch Suspenders Trousers material – 1 set

White shirting material – 2

Red Bow – 1

Tie : Blue/White -1

Socks : Red/Black – 1 pair

Socks : Blue/White – 1 pair

Wednesday track suit – 1 set

Socks : White – 1 pair

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<p><b>PRE-KG, LKG, UKG (GIRLS)</b></p>	<p>Red &amp; Black Scottish Pattern material – 1 set Blue &amp; White Scottish Pattern material – 1 set Wednesday track suit – 1 set Socks : Red/Black – 1 pair Socks : Blue/White – 1 pair Socks : White – 1 pair</p>
<p><b>STD I – IV (BOYS)</b></p>	<p>Red &amp; Black half Trousers material – 1 set Blue Half Trousers Material – 1 set White Shirting material – 2 set Dress coat -1 Wednesday Track suit –1 set, Socks : Blue/White =1 pair Red Bow –1 Tie : Blue/White -1 Belt : Red/Black -1 Belt : Blue/White -1 Socks : Red/Black – 1 pair Socks : White – 1 pair</p>
<p><b>STD I – IV (GIRLS)</b></p>	<p>Red &amp; Black skirt material –1 Blue skirt material –1 White Shirting material –2 set Dress coat –1 Wednesday Track suit – 1 set Socks : Red/Black – 1 pair Socks : Blue/White – 1 pair Socks : White – 1 pair Red Bow – 1 Tie : Blue/White - 1 Belt : Blue/White -1 Belt : Red/Black -1 Black Ribbon – 1 pair White Ribbon – 1 pair</p>

Uniform pictures will be issued for stitching pattern.

Mondays and Thursdays : Red and black suiting with white full sleeve shirt dress coat, red bow, red & black belt, black shoes, red & black striped socks.

Tuesdays and Fridays : Blue checked suiting with white half sleeve, blue tie, blue & white belt, black shoes, blue & white striped socks.

Wednesdays : Track suit and white shoes and socks.

Saturdays: Colour Code as directed by the management.

#### HAIR STYLE :

Boys : Trimmed Hair Style

Girls : Twin Braids Hair style (with black ribbon)

Twin Braids Hair style (with white ribbon) only on Wednesdays.

#### 36. SCHOOL HOURS :

The School timing is from morning 9.30 to after noon 3.50.

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## 37. General Note to Parents

It is expected that each student, under your guidance, will undertake a combination of homework and study each night as follows

KG :Upto 1 Hour  
Class I to IV :Upto 2 Hours

### Regular Activities at School

#### K.G

Timings ( Mon-Fri)	Regular Activities
8.30 – 9.00	Play corner
9.00 – 9.25	Geo-trax
3.45 – 4.30	Ball house, doll house

#### I-IV

Timings ( Mon-Fri)	Regular Activities
8.30 – 9.00	Basics in Mathematics
9.00 – 9.25	English Reading and dictation
12.45 – 12.55	Reading Newspaper
3.45 – 4.30	English Phonics with Smart Class

EXCELLENCE IN EDUCATION

# PROSPECTUS

## 38. GUIDELINES FOR THE PARENTS/GUARDIANS :

- If the parents have any grievance/suggestions to offer, they are welcome to write to the Principal or to meet her in person from 2 – 3 Pm.
- Third Saturdays are open for parents to meet the respective class teachers from morning 10am to 1pm.
- Since parents and teachers have a common goal of bringing the children into all round development of personality skills, physical, mental and moral, we appeal to the parents for their full co-operation in all matters concerning the education of their children.
- Please see your child's diary everyday and help follow the Principal's and teacher's remarks and messages, and sign as a proof of it.
- Please send your child to school only if he/she is physically fit and is in a position to continue to till the classes are over.
- If a child is absent from school due to any reason, please mark in the diary in the respective column of ABSENT NOTES.
- Please co-operate with the school authorities and staff in enforcing school rules and discipline, observing that your child studies regularly at home, comes to school regularly and timely, maintains a continuity in his/her school work and effectively takes helpful interest in the school activity.
- Parents are advised to see that good habits pertaining to studies, morality, food and health which are taught in the school are continued when children are at home.
- Student's regularity and punctuality are to be maintained. No leave is accepted without absent notes. It is mandatory for the parents to inform about leave/absence of their ward well in advance to the school.
- The ward brings necessary meals and drinks with him in an easy opening lunch box.
- The ward is not allowed to bring with his/her any weapons to the school including Blades, Knives, etc. ....
- See that your ward has all text books, items of stationery, craft materials etc. right in the beginning of the session.
- Ensure that all the books and notebooks are covered with the brown paper.
- Ensure that your ward comes to the school in the proper uniform with polished shoes trimmed hair and clean nails.
- Intimate to the school in case of change in address, telephone number.
- Do not walk into the class room or meet the teacher in the classroom. Meet the teacher only with a prior appointment through the Principal.
- Students must be directed by their parents to maintain cordial relation with their classmates and pay respect to Teacher, Non-teaching staff and senior students.

# PROSPECTUS

## 39. GENERAL REGULATIONS :

All students should converse only in English inside the school premises, to develop their fluency in the English language.

- Students/parents/guardians will be bound by the rules and regulations in all respects which may be modified from time to time and all matters of dispute are subjected to the final decision of the Principal/Managing director.
- Students should be decent, courteous and polite at all times whether they are in the class or in the school premises.
- Students should be orderly and disciplined at the time of assembling for prayer, assembly and also at other functions.
- Students should respect the beauty and cleanliness of the school and take utmost care to promote the same.

## 40. INSTRUCTIONS TO THE STUDENTS

1. Students must be punctual for the class. Those who come late or those who have been absent on the previous day, must submit the late attendance or absence record signed by their parents to the class teacher.
2. Pupils are responsible for the care of their personal belongings. Expensive jewels or ornaments are strongly discouraged and the school management takes no responsibility for their loss.
3. Students should always be clean and well dressed in complete uniform as mentioned earlier. Shirts should be tucked in. Hair and nails should be groomed regularly.
4. Changing of classrooms between periods should be done in silence.
5. Every pupil must possess the school diary which should be brought to school daily with the signature of the parent.
6. The bell before a class or assembly is a call to be obeyed promptly.
7. The pupils should not be absent from any test and examinations. No retest will be given in such cases.
8. Students should not leave the school premises during school hours without the permission of the Principal.
9. Parents or relatives are not allowed to meet the children or the teachers during school hours. If necessary they are allowed to do so with the permission of the Principal.
10. Any damage to the school building or property of the school by a student will have to be replaced by him.
11. Irregular attendance, habitual idleness, neglect of homework, disobedience, disrespect towards teacher, malpractices in the exam hall and other irresponsible behaviors will lead to the expulsion of the student.
12. All students must be present on the re-opening day of the school after any vacation.
13. Those who want to discontinue their studies in the middle or in any month of the academic year should pay their fees in full for the whole year. Then only the transfer certificate will be issued.
14. The students are continually assessed throughout the year in various aspects like homework, attendance, classroom behavior and regular exam and promotion to next class is given based above. The final exam assures the effort of students.
15. As the medium of instruction is English, students are advised strictly to converse in English only at the school campus.
16. Use of mobile phone is strictly prohibited inside the school campus.
17. Students are expected to be active and interactive during the class hours, based on this grade effort column will be given by the concerned teacher.
18. Discipline Cards: Green cards are issued to well behavior students. Yellow cards are given for tardiness in arrival, attendance and submission for work. Red cards are given for indiscipline in school, class or bus, three red cards will result in severe disciplinary action.
19. Removal from School Rolls: Students' behavior which is not subject to school discipline and obedience will result in removal of students from school rolls after three warnings. An unhealthy continuous critical attitude of the parents towards the school would also result in removal of child's name from school rolls as that would generate a negative attitude in the students' behavior towards the teachers and the school management.

**Thank You...**